



महाराष्ट्र शासन

महाराष्ट्र राज्य कला शिक्षण मंडळ

सर ज.जी. कला शाळा आवार, डॉ दा.नौ. मार्ग, मुंबई- 400 001 . दुरध्वनी क्र. 022-22620304

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क्रमांक - मराकशिमं/शुल्क निश्चितीबाबत/२०२४/ 191

दिनांक:- 07 AUG 2024

परिपत्रक

प्रति,

प्राचार्य,

विनाअनुदानित व कायम विनाअनुदानित कला परिसंस्था

विषय :- कला पदविका/प्रमाणपत्र अभ्यासक्रमांचे शैक्षणिक वर्ष २०२४-२०२५ करीता शुल्क निश्चित करण्यासाठी संगणक प्रणालीद्वारे प्रस्ताव सादर करणे बाबत.

महाराष्ट्र राज्य कला शिक्षण मंडळाच्या अधिनियमात कलम २०(१) मध्ये शुल्क निश्चिती समितीची तरतुद केलेली आहे. तसेच कलम ४७(१) मध्ये शासनाने मान्यता दिलेल्या व मंडळाशी संलग्न असलेल्या विनाअनुदानित खाजगी कला संस्थांद्वारे चालविण्यात येणाऱ्या प्रत्येक पदविका स्तरीय अभ्यासक्रमांचे कला शिक्षण देण्याचा वास्तव खर्च ठरविण्यासाठी शासन शुल्क निश्चित समिती गठित करेल असे नमूद आहे. तसेच कलम ४७ (२) मध्ये महाराष्ट्र विनाअनुदानित खाजगी व्यावसायिक शैक्षणिक संस्था (प्रवेश व शुल्क यांचे विनीयमन) अधिनियम २०१५ मधील कलम १४ व १५ नुसार शुल्क निश्चितीसाठी अनुसरावयाची कार्यपद्धती व शुल्क संरचनेचे निर्धारण करण्याचे घटक नमूद केलेले आहेत.

सदर तरतुदीस अनुसरून शासनाने दिनांक १३.०३.२०२४ च्या आदेशान्वये शुल्क निश्चिती समिती गठित केलेली आहे. सदर शुल्क निश्चिती समितीची प्रथम बैठक दिनांक ०६.०६.२०२४ रोजी पार पडली असता, सदर बैठकीत शैक्षणिक वर्ष २०२४-२०२५ करीता कला पदविका/प्रमाणपत्र अभ्यासक्रमाचे शुल्क निश्चित करण्यासाठी संगणक प्रणालीद्वारे कला संस्थांकडून प्रस्ताव मागविण्याचे निर्देश देण्यात आले आहेत.

त्यास अनुसरून मंडळाशी संलग्नीत विनाअनुदानित/कायम विनाअनुदानित कला पदविका/प्रमाणपत्र अभ्यासक्रमांचे तसेच, ज्या अनुदानित संस्थामध्ये विनाअनुदानित/कायम विनाअनुदानित अभ्यासक्रम राबविण्यात येत आहेत. अशा कला परिसंस्थेमधील विनाअनुदानित/कायम विनाअनुदानित अभ्यासक्रमांचे शुल्क निश्चित करण्यासाठी दि. ०७.०८.२०२४ ते २६.०८.२०२४ पर्यंत ऑनलाईन पद्धतीने प्रस्ताव मागविण्यात येत आहेत. मंडळाच्या www.msbae.org.in या संकेतस्थळावरून Admission मेन्यू मधून <https://sss.msbae.in/ay2425/> या लिंकद्वारे अर्ज सादर करावेत.

शुल्क निश्चित समितीने प्रक्रिया शुल्क खालील प्रमाणे निश्चित केलेले आहे. प्रक्रिया शुल्क Payment Gateway द्वारे स्विकारण्यात येईल.

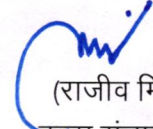
अ.क्र.	अभ्यासक्रम	कालावधी (वर्ष)	प्रक्रिया शुल्क (रु.)
१	मुलभूत	१	५०००/-
२	कला शिक्षक प्रशिक्षण (अ.टी.डी.)	२	७५००/-
३	रेखा व रंगकला	४	१५०००/-
४	उपयोजित कला	४	१५०००/-

५	शिल्पकला व प्रतिमानबंध	४	१५०००/-
६	अंतर्गत गृहसजावट	२	७५००/-
७	वस्त्रकाम (टेक्सटाईल प्रिंटिंग)	२	७५००/-
८	वस्त्रकाम (टेक्सटाईल व्हिर्विंग)	२	७५००/-
९	मातकाम (सिरॅमिक व पॉटरी)	२	७५००/-
१०	कला शिक्षणशास्त्र पदविका (डिप.ए.एड)	१	५०००/-
११	आर्ट मास्टर (प्रमाणपत्र) (सुट्टीतील)	३	१५०००/-
१२	आर्ट मास्टर (प्रमाणपत्र) (अंशकालीन)	१	५०००/-

ऑनलाईन प्रस्ताव सादर केल्यानंतर अर्जाची प्रिंट व त्यासंबंधीचे कागदपत्रे सही व शिक्कयासह घेऊन दि. २७.०८.२०२४ ते ३०.०८.२०२४ या कालावधीत खालील वेळापत्रका प्रमाणे तपासणी करण्याकरीत सचिव, महाराष्ट्र राज्य कला शिक्षण मंडळ, मुंबई यांच्या कार्यालयात उपस्थित रहावे.

विभाग	जिल्हा	दिनांक
मुंबई	कोल्हापूर, मुंबई, मुंबई उपनगर, पुणे, रायगड, रत्नागिरी, सांगली, सातारा, सिंधुदुर्ग, सोलापूर, ठाणे व पालघर.	२७.०८.२०२४ ते २८.०८.२०२४
नागपूर	अकोला, अमरावती, भंडारा, बुलढाणा, चंद्रपूर, गडचिरोली, वाशीम, नागपूर, वर्धा, यवतमाळ व गोंदिया	२९.०८.२०२४
छत्रपती संभाजीनगर	छत्रपती संभाजीनगर, अहमदनगर, बीड, धुळे, जळगाव, जालना, लातूर, नांदेड, हिंगोली, नाशिक, धाराशिव, नंदुरबार व परभणी.	३०.०८.२०२४

संस्थेने सादर करावयाच्या कागदपत्राची यादी सोबत जोडली आहे.


(राजीव मिश्रा)
कला संचालक,

कला संचालनालय, महाराष्ट्र राज्य, मुंबई
तथा
सदस्य सचिव, शुल्क निश्चिती समिती

प्रत :-

१. उपसचिव (कला) , महाराष्ट्र राज्य कला शिक्षण मंडळ मुंबई, नागपूर व छत्रपती संभाजीनगर.
२. निवड नस्ती.

LIST OF DOCUMENTS

(The original/ true copies of documents to be submitted by the college/institute in the form of a hard copy of the proposal seeking upward revision of fees for the academic year 2024-25)

Volume - Part A

Sr. No.	Particular Documents to be submitted	Page No.	Office Remark
	INDEX		
1	Challan/Receipt showing proof of payment of processing fee paid to the Fees Fixation Committee.		
2	Affidavit in the prescribed format (as per the proforma published) duly verified and attested by the person duly authorised in terms of section 2 (I) of the FRA Act,		
3	Computation sheet for the academic year 2024-2025		
4	Depreciation Chart for the academic year 2022-2023		
5	Proposal Form in Prescribed Proforma A, B, C, D, and E		
6	Proposal Form in Prescribed Proforma of Income and Expenditure		
7	<p>The Audited Financial Statements for the Financial' Year 2022-23 of the Institute duly signed by the Chartered Accountant & countersigned by the person authorized in terms of section 2 (I) of the FRA Act, 2015. The audited financial statements must be accompanied by (i) Audit Report, (ii) Receipt & Payment Account, (iii) Income & Expenditure Account, and (iv) Balance Sheet.</p> <p>(v) All the financial statements as mentioned above should be accompanied, by detailed Schedules and Notes to Accounts.</p> <p>vi) The Auditor's Report must be accompanied by Form No. A1 & A2 (Annexure - A) as prescribed by the Fees Fixation Committee and same to be duly signed by the Auditor along with particulars such as Name of Auditor/Firm, firm registration number, name of signing partner or proprietor with particulars his/her Membership Number, UDIN and seal of the Firm. Each page of Form A1 and A2 must bear the signature of the Auditor,</p>		
8	Copies of Form No. 16 downloaded from the Income Tax website i.e. Traces in respect of Teaching and Non-Teaching staff		
9	TDS return/statement for Salary (Teaching and Non-Teaching) in Form No. 24Q for All Quarters along with Annexure II (i.e. Annual Salary Details) duly certified by the Auditor or Principal of the college/institute		
10	TDS return/ quarterly statements for Non-Salary in Form No. 26Q along with details of deducted, nature of payment, amount, etc., in an Excel sheet duly certified by the Auditor or Principal of the College/institute		

11	Copy of the Audited Financial Statements of the Trust/Society for the Financial Year 2022-23 along with all the Schedules and Notes to Accounts.		
12	Copy of Income Tax return filed by the Trust and/or college/institute for the financial Year 2022-23 (i.e. the Assessment Year 2023-24) duly attested by the Auditor/Principal of the		
13	Budget of the College/institute for the financial year 2023-24 and 202425 duly signed by the President/Secretary of the Trust or the Principal of the college/institute.		
14	Certified copies of all the Bank Account statements (s) of the institute /college for the Financial Year 2022-23 showing debit entries of the salary paid to Teaching and Non-Teaching staff through cheque/NEFT. <u>Note:</u> The original copy of the Bank Statements must be attested as 'True Copy' by the Branch Manager of the Bank. 2. All the relevant entries showing payment of salary made through the Bank and claimed as an expenditure be distinctly marked and highlighted.		
15	Certified copy of Bank Account Statement(s) of the college/institute for the Financial Year 2022-23 showing debit entries of payments made as Non-Salary expenditures. <u>Note:</u> 1. The original copy of the Bank Statements must be attested as 'True Copy' by the Branch Manager of the Bank. 2. All the relevant entries showing payment of non-salary made through the Bank and claimed as an expenditure be distinctly marked and highlighted.		
16	Letters of approval of teaching staff issued by the approving Authority duly attested by the Principal of the institute/college.		
17	Letters Showing the sanctioned intake capacity approved by the Competent Authority for the academic year 2019-20, 2020-21, 2021-22, 2022-23 & 2023-24 duly attested as a 'True Copy' by the Principal of the institute/college (as per the course duration).		
18	Certified copy of the extract of the Property' Assessment Register issued; by the Municipal Corporation [Municipal Council/ Gram Panchayat assessing the property for the purpose of property' tax.		
19	Statement showing the number of students admitted and appeared in the examination and no. of students who passed the examination (as per the course duration).		

Place:

Signature

Date:

Name, Designation Seal of the

Person duly authorized in terms of section 2 (l) Of the Act, 2015.

Volume - Part B

Sr. No.	Particular Documents to be submitted	Page No.	Office Remark
1	List of students, stipend paid amount, date of payment and mode of payment (Bank/cash)		
2	List of Guest faculties, Qualifications, Subject, Amount Paid to individual & Mode of Payment (Cash/ Cheque/Bank).		
3	List of Visiting faculties, Qualifications, Subject, Amount Paid to individual and mode of Payment (Cash/ Cheque/Bank).		
4	The Receipt(s) showing acknowledgement of Affiliation Fees paid to the MSBAE		
5	The Receipt(s) showing acknowledgement of Inspection Fees paid to the Affiliating/Competent Authority.		
6	Copies of Insurance policy and receipts of payment made towards Student Insurance.		
7	Copies of the Insurance policy and receipts of payment made towards the Building Insurance		
8	Copies of Insurance policy and receipts of payment made towards Furniture, Equipment's, Computers, Vehicles etc		
9	Item-wise list of expenses claimed towards 'Repairs & Maintenance of College Building' with course-wise bifurcation including bills and receipts.		
10	Item-wise list of expenses claimed towards 'Repairs and Maintenance expenditure towards Furniture, Equipment, Vehicle, Computers, Electrification, etc.' with course-wise bifurcation including bills and receipts.		
11	Item-wise list of expenses claimed towards "Annual Maintenance Charges (AMC) for e.g. Lift, AC, Fire System, Computer Hardware etc." with course-wise bifurcation including AMC agreement, bills and receipts.		
12	Item-wise List with course-wise bifurcation towards "Software License Renewal Fee, Subscription Charges etc." with course-wise bifurcation including bills and receipts.		
13	Copy of agreement(s) of the college/institute and receipts of payment made to the Transporter towards free transport services to the students/staff.		

14	Receipts of Processing Fee/Review fee paid to Fees Fixation Committee.		
15	1) Admission published in the newspaper: Item-wise I with course-wise bifurcation along with bills and receipts of expenses copies of the advertisement published in the newspaper.		
	2) Recruitment of Staff published in the newspaper: Item-wise list with course-wise bifurcation along with bills and receipts of expenses copies of the staff recruitment advertisement published in the newspaper.		
	3) Advertisement — General: Item wise List Wit course-wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodicals, etc along with the copies of advertisement.		
	4) Cost of other advertisements for recruitment of staff: Item wise List with course-wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodicals, etc along with the copies of. advertisement.		
	5) Cost of other advertisements for Admissions: Item wise List with course-wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodical. etc along with the copies of advertisement.		
	6) Cost of advertisement required to be published as per rules, regulation, act or any direction issued by Regulating Authority: Item wise list with course-wise bifurcation along with bills and receipts of expenses copies of the advertisement published in the newspaper		
16	Detail item-wise list "Training & placement expenses" with course-wise bifurcation, date of training/events, Name of consultant, the amount paid and mode of payment including bills and receipts.		
17	Expenses claimed towards Industrial visit/tour with course- wise bifurcation including Name of the Company visited, date, no of students, charges per head, Traveling, Food and accommodation char es if an		
18	Any other expenses head under, expenses related to student relating activity' not covered by items/activity.		
19	Copy of sanction letter from the Bank/Financial Institution for which interest expenditure is claimed as a deduction on cash credit/ overdraft/ working capital facilities.		

20	Item-wise list of expenditure with receipt(s) of payment made towards amount claimed under the head of "Conference and Seminar of Faculties".		
21	Item-wise list of expenditure with receipt(s) of payment made towards amount claimed under the head of "Conference and Seminar of Students"		
22	Item-wise list of expenditures claimed under the head of		
	1. Consultancy Fees-legal		
	2. Any other Consultancy Fees with documentary proof of payment with a copy of TDS deducted and challan of deposit made.		
23	Item-wise list of expenditures claimed under Professional Charges Other (Chartered Accountant, ICWA, Company Secretary, TDS, GST, Professional Tax, Provident Fund etc.) with documentary proof of payment with copy of TDS deducted and challan of de sit made		
24	copies of bills and receipts of payment made to the service provider towards Internet Charges/Services		
25	Copies of bills and receipts of payments made towards Electricity charges with course-wise bifurcation claimed as an expenditure in the proposal form.		
26	Copies of bills and receipts of payments made towards Water and Tanker charges with course-wise bifurcation claimed as an expenditure in the proposal form.		
27	item-wise list of expenditure with receipt(s) of payment made towards amount claimed under the head of Gardening Material.		
28	Contractual Manpower services In line of Non-Teaching/Administration Staff - 1) No. of persons employed (Note: List with designation and remuneration to be paid provided separately) 2) Total amount paid to the contractor 3) TDS amount deducted and deposited with IT GST collected and paid to the GST department		
29	Copy of agreement providing Manpower in lieu of sweeping and/or cleaning staff if engaged by the institute/college with copies of TDS return. 1)No. of persons employed		

	2) Total amount paid to the contractor 3) TDS amount deducted and deposited with IT GST collected and paid to the GST department		
30	Copy of agreement providing Manpower in lieu of security and/or watchman If engaged by the institute/college with copies of TDS returns. 1. NO. of persons employed 2. Total amount paid to the contractor 3. TDS amount deducted and deposited with IT GST collected and paid to the GST department		
31	Item-wise list of expenditure with bills, receipt(s) of payment made towards the amount claimed under the head of "Laboratory Expenses"		
32	Item-wise list of expenditure with bills, receipt(s) of payment made towards amount claimed under the head of "Demonstration Material expenses"		
33	Item wise list of expenditure with bills, receipt(s) of payment made towards amount claimed under the head of "Consumables, Chemicals etc"		
34	Item-wise list of other expenses claimed under the head of "All other expenses not categories / not grouped in any heads/subheads given above".		
35	Item-wise list of Other Expenses claimed under the head of "All other expenses not categories/ not grouped in any heads/sub heads given above"		
36	Copies of bills and receipts for addition to the fixed asset during the Financial Year 2022-23.		

Place:

Signature

Date:

Name, Designation Seal of the

Person duly authorized in terms of section 2 (l) Of the Act, 2015.